



Lakefront Management Authority

6001 Stars & Stripes Blvd., Suite 219, New Orleans, LA 70126

Tel. (504) 293-2470/ Fax (504) 539-4283

APPLICATION TO OBTAIN PERMIT FOR SHELTER RENTAL ON LAKESHORE DRIVE ORLEANS LEVEE DISTRICT PROPERTY

1. Please complete this Application and return via e-mail to permits@nfpama.com.
2. A Rules & Regulations Acknowledgement packet and Hold Harmless Agreement will be prepared for your signature (available at 6001 Stars & Stripes Blvd., Suite 219 (504) 293-2470)
3. The Acknowledgement packet and \$500.00 fee are required to reserve the Shelter and obtain the permit. (checks, money orders, and credit card payments only - cash will not be accepted)
4. No Shelter is reserved and no permit is given until the fee and required paperwork are submitted to LMA.
5. **Due to Covid-19 restrictions, Shelter Rentals will be limited to current City of New Orleans guidelines.**

GROUP OR ORGANIZATION: _____

ADDRESS: _____ City: _____ State: _____ ZIP: _____

OFFICE PHONE: _____ CELL PHONE: _____ FAX: _____

CONTACT PERSON: _____ E-MAIL ADDRESS: _____

SHELTER NO. REQUESTED: _____ DATE/TIME REQUESTED: _____

TYPE OF EVENT: _____ NUMBER OF PEOPLE EXPECTED: _____

*****Electrical Outlets and outdoor water are available at Shelters 2 and 3 at this time*****

Will the group cook on site? Yes _____ No _____

Will the group have entertainment (Music, Stereo, Boom Box)?
No live music, DJ or amplified music allowed Yes _____ No _____

Will the group have special delivery, catering or video gaming vehicles parked on premises?
(Boiled Seafood, BBQ, Catering, Game Bus) \$100 additional fee will be required
Insurance Certificate Required from Food and/or Entertainment Company

Yes _____ No _____

REQUESTOR: _____

BY: _____

Electrical/Water Supply:

There is currently access to electrical outlets and outdoor water spigot at Shelter Nos. 2 & 3.

Musical Restrictions:

Music must be kept a level not to exceed 80 decibels from a distance of 50 feet, per City of New Orleans Noise Ordinance Section 66-203, Paragraph 3. **KARAOKE, DJ, LARGE SOUND SYSTEMS AND LIVE MUSIC ARE STRICTLY PROHIBITED.** The Orleans Levee District Police have the authority to enforce the noise ordinance and discontinue music for the duration of the event in accordance with these restrictions.

Special Entertainment:

LIVE PONIES, BASEBALL and GOLF ACTIVITIES, GENERATORS, WATERSLIDES, BOUNCY HOUSES, SWIMMING POOLS AND ROCKWALLS ARE PROHIBITED ON LEVEE BOARD PROPERTY.

Barbecue/Cooking Restrictions:

There are no barbecue pits on Lakefront grounds, but you are welcomed to bring your own. Charcoal must be contained in a pit and disposed in a metal trash receptacle after all heat has been extinguished. Charcoal must never be placed directly on the ground. Boiling crawfish is permitted; however, **NO COOKING or B-B-Q IS PERMITTED UNDERNEATH the SHELTER or PAVILION ROOF.**

Decorations:

Nothing is to be painted, nailed, tacked, glued or stapled to any table, tree or building structure. All signage and/or decoration must be removed at the end of the event.

Permit:

The LMA Permit will be displayed at the shelter site at least 24 hours prior to the event.

Police Detail:

Should you desire police detail at your event, please contact Orleans Levee District Police Dept. - Lt. Bruno Mason at (504) 283-9800 or (504) 259-9816. Minimum police detail of four (4) hours is required.

Hold Harmless Agreement & Permit Agreement:

A Hold Harmless Indemnification Agreement and an approved Permit Agreement are required for all events.

Religious Organizations:

May be allowed to conduct services before 7:00 a.m. and set up seats in lakefront areas by permit only.

NOTE: * SELLING OF ALCOHOLIC BEVERAGE, DRINKS, FOOD, CRAFTS, GOODS, ETC. ARE PROHIBITED

*** COMMERCIAL ACTIVITY IS PROHIBITED**

***JUVENILE CURFEW WILL BE ENFORCED**

***TENTS MUST BE VISIBLE FROM ALL SIDES and MUST NOT STAKE INTO THE GROUND.**

In the event of physical damage or alteration of any kind is discovered, complete restoration of any such property damage or alteration will be the sole responsibility of the promoter to the fullest satisfaction of the Orleans Levee District.

The event must be family oriented. Unbecoming activity by the general public or promoters will not be tolerated and will be addressed by the Orleans Levee District Police Department.

Special Events:

The shelter rental rate applies to private rental only. Special events (i.e. races, movie shoots, and/or organized functions) must be coordinated with the Management Authority Permit Office at (504) 293-2470.

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E- Mail: permits@nfpama.com

FOR ASSISTANCE ON WEEKENDS PLEASE CONTACT:
ORLEANS LEVEE DISTRICT POLICE DEPARTMENT
(504) 283-9800

***Requestor agrees to be bound and abide by all the procedures
for use of the Shelters on Lakeshore Dr., and by all Requirements
and Restrictions (copies of which are attached to this Permit Application) . (Initial)***