

## **Minutes of Non-Flood Protection Asset Management Authority**

### **Airport Committee Meeting**

October 16, 2018 @ 2:30 P.M.

#### **Present:**

Chair Wilma Heaton  
Commissioner Thomas Fierke  
Commissioner Dawn Hebert

#### **Absent:**

Commissioner Carla Major  
Commissioner Pat Meadowcroft

#### **Staff:**

Executive Director Jesse Noel  
Director of Maintenance and Operations Don Robertson  
Airport Manager Dave Howard  
Executive Assistant Kim Vu

#### **Also Present:**

Ray Landeche – Optimum Solutions, LLC  
Ann Duffy – President of Lake Oaks neighborhood  
Ralph Hennessy – Michael Baker

The Airport Committee of the Non-Flood Protection Asset Management Authority met on Tuesday October 16, 2018 at 6001 Stars and Stripes Blvd. in the Lakefront Airport Terminal Building on the second-floor conference center. Chair Heaton called the meeting to order at 2:47 P.M.

#### **Opening Comments –**

Chair Heaton reported that the airport hosted a successful air show and she looked forward to receiving the head count numbers to report back to the airport committee.

#### **Motion to adopt Agenda –**

Motion to adopt agenda by Commissioner Fierke, seconded by Commissioner Hebert and all were in favor.

#### **Motion to approve minutes –**

Chair Heaton deferred approving the minutes from September 18, 2018 because she did not review the set of minutes yet.

#### **Public Comments –**

Mr. Landeche submitted a public comment card regarding agenda item X2 with the by-laws amendment. He expressed concern regarding the removal of board members statement from the by-laws document.

#### **Director's Report**

Director Noel gave a status update on the airport budget, current and future grants and projects at Lakefront Airport, path to part 139 certification, traffic count at Lakefront Airport, unleased property at Lakefront Airport, as well as recent and upcoming events at Lakefront Airport. He reported that the Air, Sea, and Land festival was a very successful event.

#### **Old Business**

- 1) Status update on part 139 certification
- 2) Status update on CAF
- 3) Status update on grants

Director Noel covered the status update on part 139 certification, CAF and grants under his director's report. Director Noel recommended that the airport committee consider approving a security safety plan with Fed Agent Consult Group for a security analysis at Lakefront Airport and South Shore Harbor Marina. The proposal will be on the board agenda.

4) Discussion and recommendation regarding Moffett Hangar roof repair

There was no update from the corporate team regarding a lease amendment with rent abatement for the roof repair.

**New Business**

- 1) Motion to accept the FY 2018 grant for State Project Number H.013689 titled Runway 09/27 Rehabilitation (DOTD grant value up to \$260,000.00)

Director Noel stated that this motion was to accept a design grant for the design phase of the project.

Motion by Commissioner Hebert, seconded by Commissioner Fierke and all were in favor.

- 2) Discussion regarding By-laws amendment

Director Noel reviewed the drafted By-laws amendment document with the airport committee members. He mentioned that there were some structural changes to amend and restate the by-laws. Commissioner Fierke suggested the document's formatting be kept consistent.

- 3) Discussion of proposed committee meeting schedule for 2019

Director Noel referenced the drafted meeting schedule for 2019, including some meeting dates shifting due to holidays.

Chair Heaton made the announcement that the next Airport Committee Meeting will take place on Tuesday November 13, 2018 at 2:30 P.M at Lakefront Airport- Terminal Building's 2<sup>nd</sup> floor conference center.

Commissioner Fierke moved to adjourn the meeting, seconded by Commissioner Hebert, and all were in favor. The meeting was adjourned at 3:37 P.M.