

NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY
Minutes of the Recreation-Subdivision Committee Meeting
Thursday April 11, 2017 – 11:30 a.m.

The regular meeting of the Recreation-Subdivision Committees of the Non-Flood Protection Asset Management Authority was held on Thursday, April 11, 2017 at 11:30 a.m., in the 2nd Floor Conference Center – Lakefront Airport Terminal Building located at 6001 Stars & Stripes Blvd, New Orleans, Louisiana after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chair Wheaton called the meeting to order at 11:31 p.m. and led in the pledge of allegiance. The roll was called which constituted a quorum.

Present:

Chair Rodger Wheaton
Comm. Greg Ernst
Comm. William Settoon
Comm. Dawn Hebert

Staff:

Jesse D. Noel, P.E. – Executive Director
Sharon Martiny – Administrative Assistant
Ngoc Ford – Deputy Director

Also Present:

Gerry Metzger – Legal Counsel
Monte Shalet – Lake Vista Resident
William Wright – Shelter No. 1 Lessee

Adopt Agenda

Comm. Ernst moved to adopt the Agenda, seconded by Comm. Settoon. Motion passed.

Approval of Minutes

Comm. Ernst offered a motion to approve the minutes of the December 8, 2016 Recreation/Subdivision Committee meeting minutes, second by Comm. Settoon. Comm. Settoon offered a motion to approve the minutes of the January 12, 2016 Recreation/Subdivision Committee meeting minutes, second by Comm. Hebert. Comm. Hebert offered a motion to approve the minutes of the February 9, 2017 Recreation/Subdivision Committee meeting minutes, second by Comm. Ernst. Comm. Ernst offered a motion to approve the minutes of the March 9, 2017 Recreation/Subdivision Committee meeting minutes, second by Comm. Hebert. Motions passed.

Public Comments

None

Director's Report

E.D. Jesse Noel advised that the Asset Management Plan (AMP) path forward is to compile a list of needed deferred maintenance for all facilities including all parks and parkways. I will coordinate with staff and forward to each committee some of these capital improvements that are proposed. There were reports made regarding safety along the Lakefront and the lack of patrol. I would like to utilize the Marina security services since the Authority is currently paying for nightly staffing of the Marinas we can use those security guards to make rounds along Lakeshore Dr. and I will bring this suggestion to the Marina Committee also. The Mardi Gras Fountain currently has control issues that must be investigated. The fountain shuts down automatically when it is windy, and the Fountain must then be manually reset. Focus is also on the Lake Terrace Fountain repairs. Comm. Settoon noted that samples were taken on The Four Winds Fountain to determine if the Fountain corrosion was caused by salt water from Hurricane Katrina. FEMA had questions whether the corrosion was from old age or Katrina. FEMA is not convinced that the storm caused the erosion, and that is why the

samples were taken. Mr. Noel stated that RCL is under contract to design and repair the Fountain, but will look into the results of the samples that were taken.

Old Business

1) Shelters 1 & 2 Zoning

Mr. Noel advised that a Text Amendment authorizing a permitted use for both of the Shelters is the best path forward. One request on the application was a Resolution authorizing signatory authority to submit the application subject to conditional use. Conditional use is different than what a Permitted use would be in the Resolution, which must be amended. Chair Wheaton noted that the point is to move forward and not have to make this request each time a new tenant leases a Shelter. Several options were discussed with the idea being conditional is each time a new lessee took over the process would have to be updated for each new lessee. The application process can vary, but it is anywhere from 60-90 days and must go through the City Counsel.

Chair Wheaton noted that the Committee is trying to move forward to give the tenants a shot at a successful business beginning in the summer. The application will be submitted and a motion to ratify will be brought before the full Board. Chair Wheaton noted that the application has not yet been submitted. Comm. Ernst moved to approve the text amendment as written on the application, second by Comm. Settoon.

2) Status regarding sharefile capability for electronic submission of house, fence and pool plans for review by Licensed Architects

Mr. Noel advised that the issue has been resolved and all house plans are received digitally by the residents. Plans are then e-mailed to the architect and copied to each Neighborhood Association President. If the files are too large, staff has access to Office 365 and links to files can be sent to the architect and back to staff.

3) Status on Lake Terrace Fountain including Entergy rebuild of electrical service and estimate of needed repairs to fountain and pump house

Mr. Noel advised that this project has been deferred due to budgeting issues. The Maintenance Director is currently working to identify pump capacity and motor replacement, and to obtain an estimate of the needed repairs to the Fountain. Once the Fountain is powered and running, staff will have a better idea and more information on a path to move forward.

New Business

1) Review Current Year Parks and Parkways Budget

E.D. Noel noted that the budget is \$13,000 over for Port-O-Lets on Lakeshore Drive. Tree maintenance was increased around the Mardi Gras Fountain. The insurance lines are dictated by the Authority's Insurance Agent of Record and the insurance companies. There have been no major claims. Comm. Wheaton noted that when insurance was renewed there were two options. If the limits were kept the same we could save \$70K. Mr. Avegno encouraged the Authority to increase the limits. We elected to keep the same limits so we may have under allocated the insurance. Comm. Settoon noted that part of this is general liability insurance in the event of an injury along the Lakefront or on the Authority's property. Chair Heaton noted that the Flood Authority is undergoing an insurance inventory to determine if insurance can be consolidated into one umbrella policy. This issue will be addressed in an Insurance meeting in the near future, and may be a way for all agencies to save money.

Comm. Wheaton informed the Committee that the Non-Flood Authority was paying a lower rate, but after Katrina the limits were not existent. If there is another Katrina, the Authority's exposure with the Non Flood Authority will be mundane. The Authority's biggest exposures are Lakeshore Dr. and automobile accidents. The Flood Authority had the liability for the inundation of Orleans Parish.

Chair Wheaton advised that money for striping on Lakeshore Dr., and for Shelter Nos. 1 and 2 was not spent. The funds for striping Lakeshore Dr. will be set aside for use at a later date. Mr. Noel added that DOTD grant money may be available for striping. The grant money is not guaranteed, so it is not included in the budget. The Capital Project

budget will include money rolled over for deferred maintenance items, and projects utilizing these funds will be based on a Board decision. The striping grant requires a 20% match from the Authority with DOTD funding 80% of the expense. The new budget includes \$100,000 for Major Maintenance that includes the 20% for the striping project, which was not carried over as there was enough in Operating Expenses to cover the Authority's match. The Major Maintenance line included \$225,000 from the Walter Wedell alternate funding, which was to be used for Shelter Nos. 1, 2 and 4 in an effort to get those Shelters operational. There is a LAMP account containing \$860,000 for alternate funding from the Walter Wedell Hangar and a Resolution outlining the projects to utilize the funding. These LAMP funds should be used with caution in the event the Authority will end up owing FEMA any funds.

Chair Heaton advised that the Authority will soon have a pool of maintenance personnel to handle maintenance issues. There is a large list of deferred maintenance and the E.D. is making safety-related repairs a priority. The Authority will go through the maintenance list and be proactive instead of reactive. The E.D. advised that there is one maintenance personnel that handles all maintenance issues including the Mardi Gras Fountain. In the next few months there will be additional maintenance helpers that will be kept busy with the maintaining, stocking and cleaning the shelters once they are opened. The tentative goal for opening Shelter No. 3 is Memorial Day weekend 2017.

2) Grass Cutting Pilot Program

Chair Wheaton noted that currently the high visible grassy areas on the Lakefront have not looked up to par. Staff is working on ways to divide the one grass contract into several smaller contracts performed by independent smaller contractors. This would give the parks and parkways more attention and the cuts would be performed during the same period of time so all grass is the same length. E.D. Noel noted that a CEA may be used between the Authority and the Homeowners Associations with funding allocated to the Association for the Parks and Parkways.

Announce Next Recreation/Subdivision Meeting

Chair Wheaton announced the next Recreation/Subdivision Committee meeting is scheduled for Thursday, February 8, 2017 at 4:30 p.m.

Adjournment

Comm. Settoon offered a motion to adjourn, second by Comm. Ernst. The meeting ended at 6:33 p.m.