

**Minutes of Non-Flood Protection Asset Management Authority
Recreation/Subdivision Committee Meeting
December 14, 2017 @ 4:30 PM**

Present:

Commissioner Wheaton
Commissioner Hebert
Commissioner Ernst

Staff:

Executive Director Jesse Noel
Executive Assistant Kim Vu

Also Present:

Commissioner Wilma Heaton – NFPAMA
Al Pappalardo – Real Estate Consultant

The Recreation/Subdivision Committee of the Non-Flood Protection Asset Management Authority met on Thursday December 14, 2017 at 6001 Stars and Stripes Blvd. in the Lakefront Airport Terminal Building on the first floor Runway Café. Chair Wheaton called the meeting to order at 4:39 P.M.

Opening Comments – Chair Wheaton

Chair Wheaton had no opening comments and wished to proceed with the agenda for the meeting.

Motion to Adopt Agenda – Moved by Commissioner Ernst, second by Commissioner Hebert and all were in favor of adopting agenda.

Public Comments –

None

Director's Report –

E.D. Noel updated the committee on the status of the projects, shelters, fountains, and Lakeshore maintenance. He also reported that the current grass cutting contract ends December 2017, so the authority would need an approved board resolution to extend the contract.

Old Business –

a) Status update on rehabilitation of Shelter 2

E.D. Noel stated that the maintenance crew has continued to repair plumbing at Shelter 2 and they have requested quotes for painting and woodwork at Shelter 2.

b) Status update regarding development of shelter and pavilion permit system

E.D. Noel updated the committee that the shelter and pavilion permit system will be handled by Ms. Sharon Martiny, who will handle the permits and payments. The staff hasn't received too many permit requests yet, but the staff anticipates for it to get busier in the upcoming spring season.

c) Status update on Lake Terrace fountain

E.D. Noel reported to the Recreation committee that H3 Electric was awarded the contract to work on Lake Terrace fountain. H3 Electric will work with Sewerage and Water Board regarding water supply to the fountain.

d) Status update regarding Parks and Parkways Budget

E.D. Noel reported that the budget amendment was approved by the finance committee and some funding will be shifted to fixing Shelters 1 and 2 to get them up and running.

New Business –

a) Discussion of proposed Asset Management Plan

E. D. Noel distributed a draft to all of the committees and will be waiting to get comments or feedback from the commissioners. E.D. Noel plans to place the Asset Management Plan on the board agenda for the following month after incorporating revisions into the plan.

b) Discussion of proposed NFPAMA Logo

E.D. Noel designed new logo representing the Lakefront Management Authority. This logo is a display of a piece of everything the management authority represents on a day to day basis. E.D. Noel plans to present the logo to the board for approval.

c) Discussion of proposed committee meeting schedule for 2018

A schedule for all of the 2018 committee meetings and board meetings has been drafted for approval by all the committees and board authority.

Chair Wheaton made the announcement of the next Recreation/Subdivision Meeting to take place on Thursday January 18, 2018 at 4:30 P.M.

Adjourn

Motion to adjourn moved by Ernst, second by Hebert, and all were in favor. The meeting was adjourned at 5:35 P.M.