

NON-FLOOD PROTECTION ASSET MANAGEMENT AUTHORITY  
FULL BOARD MEETING MINUTES  
THURSDAY DECEMBER 15, 2016 – 5:30 P.M.

The regular meeting of the Full Board of the Non-Flood Protection Asset Management Authority was held on Thursday, December 15, 2016 at 5:30 p.m., in the 2<sup>nd</sup> Floor Conference Center located at 6514 Spanish Fort Blvd., New Orleans, Louisiana after due legal notice of the meeting was sent to each Board member, the news media, and a copy of the call was posted.

Chair Heaton called the meeting to order at 5:35 p.m. and led in the Pledge of Allegiance.

The roll was called which constituted a quorum.

**PRESENT:**

Chair Wilma Heaton  
Vice Chair Eugene Green  
Secretary Thomas Fierke  
Comm. Rodger Wheaton  
Comm. Anthony Richard  
Comm. William Settoon  
Comm. Greg Ernst  
Comm. Roy Arrigo  
Comm. Dawn Hebert  
Comm. Carla Major  
Comm. Chris Morvant  
Comm. Cedric Grant  
Comm. Pat Meadowcroft  
Comm. Sean Bruno

**ABSENT:**

Comm. Stan Brien  
Comm. Leila Eames

**STAFF:**

Sharon Martiny – Administrative Assistant  
Ben Morris – Airport Director  
Chanse Watson – Assistant Airport Director  
Chuck Dixon – Marina Director

**ALSO PRESENT:**

Gerard Metzger – Legal Counsel  
Al Pappalardo – Real Estate Consultant  
Karl Hudson – Orleans Marina tenant  
Ray Landeche – Lakeshore resident  
William Wright – Shelter No. 1

**OPENING COMMENTS**

Chair Heaton announced that the Flood Authority will host the annual Christmas meeting in the Walnut Room, and introduced the Authority's two newest Commissioners: Pat Meadowcroft (appointed by Lake Pontchartrain Basin Foundation) and Sean Bruno (appointed by Wesley Bishop). Committee Reports will be moved to the end of the meeting due to quorum issues.

**ADOPT AGENDA**

Comm. Major offered a motion to adopt the Agenda, second by Comm. Settoon. Motion passed.

**APPROVE MINUTES**

Deferred.

### **PUBLIC COMMENTS**

Karl Hudson advised the Board that the piers at Orleans Marina are a safety issue and repairs should be done as quickly as possible.

Comm. Settoon advised of issues regarding four wheelers on Lakeshore Drive, and drag racing on Sunday afternoons. Chair Heaton suggested Capt. Boudreaux and Supt. Garner be invited to speak on the matter at the January Board meeting as residents in the surrounding neighborhoods deserve a minimum amount of safety in that area.

### **COMMITTEE REPORTS**

**Airport Committee** – Chair Heaton reported that the Flood Authority is moving forward with the new Police Station located at Elysian Fields and Lakeshore Drive. The cost of the new building is approximately \$3 million, all costs to be paid by the Flood Authority. The arbitration hearing is set for February 17, 18 and 19 and staff is currently working with expert witnesses in preparation for the arbitration hearing.

**Marina Committee** – Chair Arrigo reported of issues that arose with the boathouse demolition regarding asbestos and asbestos abatement. Bids for the boathouse demolition are due back on December 22, 2016. Mr. Metzger advised that the contract for Pennick Dock repairs has been signed and recorded. The Notice to Proceed will be issued, and repairs will begin prior to January 2017

**Commercial Real Estate** – Chair Green noted that the Authority owns the N. Peninsula which contains 14 acres of undeveloped property. An RFP will be advertised to gather ideas on what potential projects could be placed at that location to enhance the Lakefront and generate revenue for this Authority.

**Legal Committee** – Chair Major noted that one Resolution on the Agenda addresses the lease for New Orleans Mosquito and Rodent Control. Legal Counsel gave a status update of ongoing legal issues through the end of 2016.

**Recreation/Subdivision Committee** – Chair Wheaton advised that the development of Shelter No. 1 is moving forward. One response was received for Shelter No. 2 proposing a facility that would provide nutritious means along with exercise equipment that would blend in with the triathlon events on the Lakefront. The Authority has not yet accepted Shelter No. 3 due to effervescence and cosmetic issues. When the new doors were installed, the doors were left unlocked and the Shelter was vandalized. There are also ongoing issues with building restrictions and the Lakefront subdivisions and homeowners.

**Finance Committee** – Chair Richard advised that the Finance Committee did not meet as members needed additional time to review the financials.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

**01-121516 - Motion to approve a lease with Bernadotte Ventures, LLC for Shelter House #1 for a term of five (5) years with three (3) five (5) year options to renew with a rental rate of \$30,000.00 per annum.**

Mr. Metzger advised that Bernadotte Ventures will lease Shelter No. 1 and the adjacent parking lot to operate a coffee house / boil house for a term of five (5) years with three (3) five (5) year options to renew. The rental rate is \$30,000.00 per annum, payable in monthly installments of \$2,500 in accordance with all other terms and conditions set forth in the written lease.

Comm. Wheaton noted that the Shelter will be renovated at the cost of the tenant. The restrooms will be maintained and open to the public, and 16 parking spots will be reserved for public use. The tenant is responsible for trash removal from the seawall to

the toe of levee. This will give that area a presence and may prevent vandalism and graffiti in that area. The Shelter will be a coffee house from 6:00 a.m. until 11:00 and a boil house in the afternoon, which will close at 10:00 p.m. on the weekend at 9:00 p.m. during the week. There are provisions in the lease that address music, trash removal, traffic and noise.

Comm. Wheaton offered a motion to approve a lease with Bernadotte Ventures, LLC for Shelter House No. 1 for a term of five (5) years with three (3) five (5) year options to renew with a rental rate of \$30,000.00 per annum, second by Comm. Fierke. Motion passed.

**MOTION:** 01-121516  
**RESOLUTION:** 01-121516  
**BY:** COMMISSIONER WHEATON  
**SECONDED BY:** COMMISSIONER FIERKE

December 15, 2016

**RESOLUTION**

**WHEREAS**, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

**WHEREAS**, Shelter House #1 located on Lakeshore Drive in the City of New Orleans is one of the non-flood protection assets of the Orleans Levee District managed and controlled by the Management Authority;

**WHEREAS**, on June 13, 2016 the Management Authority issued a Request for Proposals for the restoration and leasing of Shelter Houses Nos. 1, 2 and 4 on Lakeshore Drive (the "RFP");

**WHEREAS**, Bernadotte Ventures, L.L.C. ("Bernadotte Ventures") submitted a Response to the RFP to restore and lease Shelter House #1 on or before the deadline for submissions on July 29, 2016;

**WHEREAS**, Bernadotte Ventures has agreed to lease Shelter House #1 and adjacent parking lot and land to operate a restaurant, as defined as a standard restaurant in the Comprehensive Zoning Ordinance of the City of New Orleans, for a term of five (5) years with three (3) five (5) year options to renew, with a rental rate of \$30,000.00 per annum, payable in monthly installments of \$2,500.00 each, and in accordance with other terms and conditions set forth in the written lease attached to this Resolution;

**WHEREAS**, the Recreation/Subdivision Committee of the Management Authority at its meeting held on December 8, 2016 reviewed a proposed written lease with Bernadotte Ventures and after discussion and agreement on several proposed revisions to the written lease voted unanimously to recommend approval of the written lease, as revised, with Bernadotte Ventures, L.L.C. to the Management Authority; and,

**WHEREAS**, the Management Authority after considering the written lease with Bernadotte Ventures, L.L.C. recommended by the Recreation/Subdivision Committee, a copy of which is attached to this Resolution, resolved that it was in the best interest of the Orleans Levee District to approve the attached written lease with Bernadotte Ventures, L.L.C.

**THEREFORE, BE IT HEREBY RESOLVED**, that the Management Authority approves the written lease attached to this Resolution with Bernadotte Ventures, L.L.C. for Shelter House #1.

**BE IT FURTHER HEREBY RESOLVED**, that the Management Authority Chairman or Interim Executive Director be and is hereby authorized to sign the written lease attached to this Resolution with Bernadotte Ventures, L.L.C. for Shelter House #1 and any other documents necessary to carry out the above.

**YEAS:** HEATON, GREEN, FIERKE, WHEATON, RICHARD, SETTOON, ERNST, ARRIGO, HEBERT, MAJOR, MORVANT, GRANT, MEADOWCROFT, BRUNO

**NAYS:**

**ABSTAIN:**

**ABSENT:** BRIEN, EAMES

**RESOLUTION ADOPTED:** YES

**02-121516 - Motion to approve an extension of the professional services contract with Grenier Conservation, LLC for restoration and conservation services for the Xavier Gonzales murals in the Terminal at New Orleans Lakefront Airport for a term of one (1) year and for an increase of the contract fee in an amount not to exceed \$175,000.00 (FEMA reimbursable)**

Chair Heaton advised that when the Authority committed to restore the murals it was not known how much would be reimbursed. The Authority can get reimbursed up to \$176,000 from FEMA. Six murals are eligible for reimbursement; two are not as they were not in the building at the

Comm. Heaton offered a motion to approve an extension of the professional services contract with Grenier Conservation, LLC for restoration and conservation services for the Xavier Gonzales murals in the Terminal at New Orleans Lakefront Airport for a term of one (1) year and for an increase of the contract fee in an amount not to exceed \$175,000.00 (FEMA reimbursable), second by Comm. Fierke. Motion passed.

**MOTION: 02-121516**  
**RESOLUTION: 02-121516**  
**BY: COMMISSIONER HEATON**  
**SECONDED: COMMISSIONER FIERKE**

**December 15, 2016**

**RESOLUTION**

**WHEREAS**, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

**WHEREAS**, the Management Authority manages, operates and administers the New Orleans Lakefront Airport, which is a non-flood protection asset owned by the Orleans Levee District, located on the south shore of Lake Pontchartrain in the Parish of Orleans, State of Louisiana, ("Airport");

**WHEREAS**, the New Orleans Lakefront Airport Terminal (the "Terminal") was severely damaged by Hurricane Katrina in August of 2005 and the Management Authority recently completed extensive repair and renovations of the Terminal;

**WHEREAS**, the renovations returned the interior and the exterior of the Terminal back into a fine example of the original Art Deco architecture and includes the complete restoration of the Walnut Room, the bar area, the café, and the atrium at the Terminal;

**WHEREAS**, at the time of Hurricane Katrina, six murals by the artist Xavier Gonzales depicting air travel, exotic destinations and milestones of aviation were located in the mezzanine of the Terminal lobby, one mural was on loan to the Louisiana State Museum and one mural depicting Bali was missing;

**WHEREAS**, the seven remaining murals were in need of professional restoration and conservation and the Management Authority advertised a Request for Qualifications and Proposals ("RFQ&P") for the Mural Conservation Project, Lakefront Airport;

**WHEREAS**, the Management Authority at its meeting held on May 15, 2015 accepted a proposal and entered into a contract with Grenier Conservation, LLC to provide professional restoration and conservation services for the seven remaining Xavier Gonzales murals and to reproduce the missing Bali mural;

**WHEREAS**, the contract with Grenier Conservation, LLC was for a maximum fee of \$81,000.00 and was for a term of one (1) year commencing on September 30, 2015;

**WHEREAS**, the restoration work for six of the murals was reimbursable under a FEMA PW in an amount not to exceed \$175,000.00;

**WHEREAS**, a portion of the cost of the restoration and reproduction of the two murals not reimbursable by FEMA has been paid by the Management Authority under the original contract;

**WHEREAS**, Grenier Conservation, LLC requested an extension of its contract and an increase in the fee for professional services to complete the restoration of six of the murals in view of unknown conditions and factors, including but not limited to the methodology necessary to successfully restore the murals and the full extent of the condition of the murals, which were concealed behind protective Japanese rice paper during the 1964 renovation of the Terminal requiring additional time and work for the restoration of the murals;

**WHEREAS**, the Airport Committee considered the request for an extension of the Grenier Conservation, LLC contract and an increase in the fee for professional services at its meeting held on December 13, 2016, and the Committee voted to recommend a one (1) year extension of the contract through September 30, 2017 and an increase of the fee for professional services in an amount not to exceed \$175,000.00; and,

**WHEREAS**, the Management Authority after considering the recommendations of the Airport Committee resolved that it was in the best interest of the District and Airport to approve a one (1) year extension of the contract with Grenier Conservation, LLC through September 30, 2017 and an increase of the fee for professional services in an amount not to exceed \$175,000.00.

**THEREFORE, BE IT HEREBY RESOLVED**, that the Management Authority approves a one (1) year extension of the contract with Grenier Conservation, LLC through September 30, 2017 and an increase of the contract fee for professional services in an amount not to exceed \$175,000.00.

**BE IT HEREBY FURTHER RESOLVED**, that the Management Authority Chairman or Interim Executive Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

**YEAS: HEATON, GREEN, FIERKE, WHEATON, RICHARD, SETTOON, ERNST, ARRIGO, HEBERT, MAJOR, MORVANT, GRANT, MEADOWCROFT, BRUNO**

**NAYS:**

**ABSTAIN:**

**ABSENT: BRIEN, EAMES**

**RESOLUTION ADOPTED: YES**

**03-121516 - Motion to approve a professional services contract with Metrostudio, LLC for development of building standards for boathouses in the Orleans Marina and for development of a conceptual design for new boathouses on West Roadway in the Orleans Marina for a "not to exceed" contract sum of \$79,995.00.**

Mr. Metzger advised that the contract includes a "not to exceed" sum of \$79,995.00, plus reimbursable expenses with hourly rates for additional services of \$195.00 per hour for principals, \$95.00 per hour for staff architects and \$75.00 per hour for staff designers.

Comm. Fierke advised that the contract is ambiguous and open ended. There is a long list of reimbursable and other expenses go on. The contract should have a fixed price.

If additional funding is needed, the firm should be required to come before the Board for authorization. Mr. Metzger recommended amending the contract to add a cap amount of \$79,995. If additional funds are needed it would require Board authorization.

Comm. Green offered a motion to amend the motion by adding a cap of \$79,000.00, second by Comm. Major. The amendment was unanimous and the motion passed.

**MOTION:** 03-121516  
**RESOLUTION:** 03-121516  
**BY:** COMMISSIONER GREEN  
**SECONDED BY:** COMMISSIONER MAJOR

**December 15, 2016**

**RESOLUTION**

**WHEREAS**, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

**WHEREAS**, the Management Authority manages the Orleans Marina in West End in the City of New Orleans (“Marina”);

**WHEREAS**, there are over 60 boathouse sites in the Marina that have been leased by the Management Authority and the prior governing authorities of the Orleans Levee District, including the Board of Commissioners of the Orleans Levee District;

**WHEREAS**, the Management Authority issued a Request for Qualifications for the development of current building standards for boathouses in the Marina and also for development of a conceptual design for new boathouses that will be built on West Roadway in the Marina;

**WHEREAS**, the Commercial Real Estate Committee at its meeting on December 8, 2016 reviewed the responses to the Request for Qualifications and voted unanimously to recommend that the Management Authority approve a contract with METROSTUDIO, L.L.C., for the requested professional services;

**WHEREAS**, METROSTUDIO, L.L.C. is a qualified architecture firm with the expertise and licensure to perform said professional services;

**WHEREAS**, METROSTUDIO, L.L.C.’s response to the Request for Qualifications included a proposal for the necessary services for a “not to exceed” maximum fee of \$79,995.00; and,

**WHEREAS**, the Management Authority resolved that it was in the best interest of the Orleans Levee District to approve a contract with METROSTUDIO, L.L.C., for a term of one (1) year, commencing on the date the contract is signed, for development of current building standards for boathouses in the Marina and for development of a conceptual design for new boathouses that will be built on West Roadway in the Marina, with a “not to exceed” contract sum of \$79,995.00, and under the other terms and conditions set forth above in this Resolution.

**THEREFORE BE IT HEREBY RESOLVED**, that the Management Authority approves a contract with METROSTUDIO, L.L.C., for a term of one (1) year, commencing on the date the contract is signed, for development of current building standards for boathouses in the Orleans Marina and to develop a conceptual design for new boathouses on West Roadway in the Orleans Marina, with a “not to exceed” contract sum of \$79,995.00, plus reimbursable expenses and with hourly rates for additional services of \$195.00 per hour for principals, \$95.00 per hour for staff architects and \$75.00 per hour for staff designers.

**BE IT FURTHER HEREBY RESOLVED** that the Management Authority Chairman or Interim Executive Director be and is authorized to sign any and all documents necessary to carry out the above.

**YEAS:** HEATON, GREEN, FIERKE, WHEATON, RICHARD, SETTOON, ERNST, ARRIGO, HEBERT, MAJOR, MORVANT, GRANT, MEADOWCROFT, BRUNO

**NAYS:**

**ABSTAIN:**

**ABSENT:** BRIEN, EAMES

**RESOLUTION ADOPTED:** YES

**04-121516 - Motion to reject all bids submitted for the Orleans Marina Pier Repair Project pursuant to Section 2214(B) of the Louisiana Public Bid Law and to re-advertise**

Mr. Metzger advised that the two bids received for the work on this Project were not submitted on the Louisiana Uniform Bid Form as required under the Louisiana Public Bid Law. Under Section 2214 (B) of the Louisiana Public Bid Law, a public entity may reject any and all bids for just cause. The bids have to strictly comply with the Public Bid Law, and the incorrect form was used. Chair Heaton recommended to readvertise the RFP due to technical issues.

Comm. Arrigo offered a motion to reject all bids submitted for the Orleans Marina Pier Repair Project pursuant to Section 2214(B) of the Louisiana Public Bid Law and to re-advertise the RFP, second by Comm. Wheaton. Motion Passed.

**MOTION: 04-121516**  
**RESOLUTION: 04-121516**  
**BY: COMMISSIONER ARRIGO**  
**SECONDED BY: COMMISSIONER WHEATON**

**December 15, 2016**

**RESOLUTION**

**WHEREAS**, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

**WHEREAS**, the Orleans Marina is one of the non-flood protection assets of the District managed by the Management Authority;

**WHEREAS**, certain finger piers, stairs, runners, stringers and pile caps at Orleans Marina are in need of repairs and replacements (the "Project");

**WHEREAS**, the Management Authority advertised a Request for Bids as required under the Louisiana Public Bid Law for the Project, identified as the Orleans Marina Pier Repairs, and received two (2) bids for the repairs described in the Request for Bids: Gill's Crane & Dozier Services, Inc. \$240,000.00 and Anders Construction, Inc. \$384,257.00;

**WHEREAS**, any public entity advertising for public work shall use only the Louisiana Uniform Bid Form as promulgated in accordance with the Louisiana Administrative Procedure Act, as provided under Section 2212 (B)(2) of the Louisiana Public Bid Law;

**WHEREAS**, the two (2) bids that were submitted for the work on this Project were not submitted on the Louisiana Uniform Bid Form as required under Louisiana Public Bid Law;

**WHEREAS**, under Section 2214 (B) of the Louisiana Public Bid Law, a public entity may reject any and all bids for just cause;

**WHEREAS**, failure to comply with the requirement of Section 2212 (B)(2) of the Louisiana Public Bid Law that bids on public works projects be submitted on the Louisiana Uniform Bid Form rendered the two (2) bids submitted non-responsive and constitutes just cause for the rejection of the two (2) bids submitted for this Project under the Louisiana Public Bid Law;

**WHEREAS**, the Marina Committee reviewed the bids submitted at its monthly meeting held on November 1, 2016 and unanimously voted to recommend to the Management Authority that the two (2) bids submitted for the Project be rejected since the bids were not submitted on the Louisiana Uniform Bid Form as required under Section 2212 (B)(2) of the Louisiana Public Bid Law; and,

**WHEREAS**, the Management Authority resolved that it is in the best interest of the Orleans Levee District to reject the two (2) bids submitted for this Project since the bids were not submitted on the Louisiana Uniform Bid Form as required under Section 2212 (B)(2) of the Louisiana Public Bid Law.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Management Authority rejects the two (2) bids submitted by Gil's Crane & Dozier Services, Inc. and Anders Construction, Inc. for the project identified as Orleans Marina Pier Repairs since the bids submitted were not submitted on the Louisiana Uniform Bid Form as required under Section 2212 (B)(2) of the Louisiana Public Bid Law.

**BE IT FURTHER HEREBY RESOLVED** that the Management Authority authorizes the Chairman or Interim Executive Director to advertise a Request for Bids as required under the Louisiana Public Bid Law for the Project identified as the Orleans Marina Pier Repairs Project.

**BE IT FURTHER HEREBY RESOLVED** that the Management Authority authorizes the Chairman or Interim Executive Director of the Management Authority to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

**YEAS: HEATON, GREEN, FIERKE, WHEATON, RICHARD, SETTOON, ERNST, ARRIGO, HEBERT, MAJOR, MORVANT, GRANT, MEADOWCROFT, BRUNO**

**NAYS:**

**ABSTAIN:**

**ABSENT: BRIEN, EAMES**

**RESOLUTION ADOPTED: YES**

**05-121516 - Motion to offer to lease the property known as Lincoln Beach from the City of Orleans for a term of 50 years with an option to renew for 49 years for a rental of \$1.00 per year and assumption of responsibility for the maintenance and development of Lincoln Beach.**

Comm. Settoon moved that this issue be withdrawn and put on the January 26, 2017 Board meeting.

**06-121516 - Motion to authorize issuance of an RFQ for Aviation Planning Services as per FAA guidelines**

Chair Heaton advised that staff recommends to issue the RFQ for Aviation Planning Services to be in compliance with the FAA. Mr. Metzger added that this contract requires the RFP process to be eligible for reimbursement from the FAA. If the process is not followed, the Authority risks losing any and all funding from the FAA or La. DOTD Aviation.

Chair Heaton offered a motion to authorize issuance of an RFQ for Aviation Planning Services as per FAA guidelines, second by Comm. Fierke. Motion passed.

**MOTION:** 06-121516  
**RESOLUTION:** 05-121516  
**BY:** COMMISSIONER HEATON  
**SECONDED:** COMMISSIONER FIERKE

**December 15, 2016**

**RESOLUTION**

**WHEREAS**, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

**WHEREAS**, the Management Authority manages, operates and administers the New Orleans Lakefront Airport, which is a non-flood protection asset owned by the Orleans Levee District, located on the south shore of Lake Pontchartrain in the Parish of Orleans, State of Louisiana, ("Airport");

**WHEREAS**, the Management Authority and the Orleans Levee District are the Public Sponsors of the Airport for Louisiana Department of Transportation and Development, Aviation Division (LADOTD) and U.S. Department of Transportation, Federal Aviation Administration (FAA) grant funding;

**WHEREAS**, aviation planning services are required for aeronautical activity forecasts, capital improvement program planning, development of airport master plans, DBE program implementation and management, assistance with FAA grant assurance compliance and other programs and activities at airports;

**WHEREAS**, the costs for aviation planning services is reimbursable through LADOTD and FAA/AIP grant funding;

**WHEREAS**, for eligibility for LADOTD and FAA/AIP Grant Funding for aviation planning services, Airport Sponsors are required under FAA Advisory Circular 150/5100-14E, titled "Architectural, Engineering and Planning Consultant Services for Airport Grant Project," to issue Request for Qualifications ("RFQ") for selection of firms qualified to render aviation planning services;

**WHEREAS**, the Airport Committee of the Management Authority at its meeting held on December 13, 2016 unanimously voted to recommend approval of a resolution by the Management Authority authorizing issuance of a Request for Qualifications for aviation planning services for the Airport; and,

**WHEREAS**, the Management Authority resolved that it was in the best interest of the District and Airport to issue a Request for Qualifications for aviation planning services for the Airport.

**THEREFORE, BE IT HEREBY RESOLVED**, that the Management Authority authorizes the issuance of a Request for Qualifications for aviation planning services in accordance with applicable FAA and LADOTD rules and regulations for eligibility for FAA and LADOTD Grant Funding for aviation planning services for the New Orleans Lakefront Airport.

**BE IT HEREBY FURTHER RESOLVED**, that the Management Authority Chairman, Interim Executive Director or Airport Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

**YEAS:** HEATON, GREEN, FIERKE, WHEATON, RICHARD, SETTOON, ERNST, ARRIGO, HEBERT, MAJOR, MORVANT, GRANT, MEADOWCROFT, BRUNO

**NAYS:**

**ABSTAIN:**

**ABSENT:** BRIEN, EAMES

**RESOLUTION ADOPTED:** YES

**07-121516 - Motion to authorize issuance of an RFQ for Architectural/Engineering Services for Airport Development Projects as per FAA guidelines**

Mr. Morris advised that two RFQs are required; one for aviation planning and one for architectural and engineering services. This contract is also reimbursable by the FAA and La. DOTD if the RFQ process is followed.

Chair Heaton offered a motion to authorize issuance of an RFQ for Architectural/Engineering Services for Airport Development Projects as per FAA guidelines, second by Comm. Wheaton. Motion passed.

**MOTION:** 07-121516  
**RESOLUTION:** 06-121516  
**BY:** COMMISSIONER HEATON  
**SECONDED:** COMMISSIONER WHEATON

**December 15, 2016**

**RESOLUTION**

**WHEREAS**, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

**WHEREAS**, the Management Authority manages, operates and administers the New Orleans Lakefront Airport, which is a non-flood protection asset owned by the Orleans Levee District, located on the south shore of Lake Pontchartrain in the Parish of Orleans, State of Louisiana, ("Airport");

**WHEREAS**, the Management Authority and the Orleans Levee District are the Public Sponsors of the Airport for Louisiana Department of Transportation and Development, Aviation Division (LADOTD) and U.S. Department of Transportation, Federal Aviation Administration (FAA) grant funding;

**WHEREAS**, basic architectural and engineering services are required for airport development projects, including but not limited to architectural, civil, geotechnical, mechanical, and electrical engineering for the design, bidding, negotiation and construction and close-out phases of airport development projects;

**WHEREAS**, both basic and special architectural and engineering services will be required for airport development projects in the Management Authority's Capital Improvement Plan submitted to the FAA and LADOTD;

**WHEREAS**, for eligibility for LADOTD and FAA/AIP Grant Funding for architectural and engineering services required for airport development projects, Airport Sponsors are required under FAA Advisory Circular 150/5100-14E, titled "Architectural, Engineering and Planning Consultant Services for Airport Grant Project," to issue Request for Qualifications ("RFQ") for selection of architectural and engineering firms to render professional services for airport development projects;

**WHEREAS**, the Airport Committee of the Management Authority at its meeting held on December 13, 2016 unanimously voted to recommend approval of a resolution by the Management Authority authorizing issuance of a Request for Qualifications for architectural and engineering services required for airport development projects; and,

**WHEREAS**, the Management Authority resolved that it was in the best interest of the District and Airport to issue a Request for Qualifications for architectural and engineering services required for airport development projects.

**THEREFORE, BE IT HEREBY RESOLVED**, that the Management Authority authorizes the issuance of a Request for Qualifications for architectural and engineering services required for airport development projects in accordance with applicable FAA and LADOTD rules and regulations for eligibility for FAA and LADOTD Grant Funding for architectural and engineering services required for airport development projects.

**BE IT HEREBY FURTHER RESOLVED**, that the Management Authority Chairman, Interim Executive Director or Airport Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

**YEAS: HEATON, GREEN, FIERKE, WHEATON, RICHARD, SETTOON, ERNST, ARRIGO, HEBERT, MAJOR, MORVANT, GRANT, MEADOWCROFT, BRUNO**

**NAYS:**

**ABSTAIN:**

**ABSENT: BRIEN, EAMES**

**RESOLUTION ADOPTED: YES**

**08-121516 - Motion to authorize issuance of an RFQ for design and engineering services for the Crack Fill, Sealcoat and Repaint Runway Project for Runway 9/27 (La.-DOTD reimbursable)**

Mr. Metzger advised that this RFQ will authorize approval for design and engineering services for the project. It is also eligible for FAA and La. DOTD grant funding. Mr. Watson added that this will allow for restriping and renumbering Runway 9/27. The estimated cost is \$210,000.00 and the project is also reimbursable by the FAA and La. DOTD Aviation.

Chair Heaton offered a motion to Motion to authorize issuance of an RFQ for design and engineering services for the Crack Fill, Sealcoat and Repaint Runway Project for Runway 9/27, second by Comm. Major. Motion passed

**MOTION: 08-121516**

**RESOLUTION: 07-121516**

**BY: COMMISSIONER HEATON**

**SECONDED: COMMISSIONER MAJOR**

**December 15, 2016**

**RESOLUTION**

**WHEREAS**, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

**WHEREAS**, the Management Authority manages, operates and administers the New Orleans Lakefront Airport, which is a non-flood protection asset owned by the Orleans Levee District, located on the south shore of Lake Pontchartrain in the Parish of Orleans, State of Louisiana, ("Airport");

**WHEREAS**, the Management Authority and the Orleans Levee District are the Public Sponsors of the Airport for Louisiana Department of Transportation and Development, Aviation Division (LADOTD) and U.S. Department of Transportation, Federal Aviation Administration (FAA) grant funding;

**WHEREAS**, Runway 9/27 requires certain repairs, including but not limited to sealcoating, crack repairs and repainting of the runway (the "project");

**WHEREAS**, design and engineering services will be required to prepare plans and specifications for a request for proposals for the project;

**WHEREAS**, the design and engineering services for the project are eligible for FAA and/or LADOTD grant funding and the FAA and LADOTD require the issuance of a request for qualifications to award a contract for the design and engineering services, in order for airport sponsors in Louisiana to receive FAA/AIP and LADOTD Grant Funding;

**WHEREAS**, the Airport Committee of the Management Authority at its meeting held on December 13, 2016 unanimously voted to recommend approval of a resolution by the Management Authority to issue a Request for Qualifications for design and engineering services for the project; and,

**WHEREAS**, the Management Authority resolved that it was in the best interest of the District and Airport to issue a Request for Qualifications for design and engineering services for the project.

**THEREFORE, BE IT HEREBY RESOLVED**, that the Management Authority authorizes the issuance of a Request for Qualifications for design and engineering services for a request for proposals for the repairs needed to Runway 9/27, including but not limited to sealcoating, crack repairs and repainting of the runway, in compliance with FAA and LADOTD rules and regulations for eligibility for FAA and/or LADOTD Grant Funding for the engineering services for the project.

**BE IT HEREBY FURTHER RESOLVED**, that the Management Authority Chairman, Interim Executive Director or Airport Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

**YEAS: HEATON, GREEN, FIERKE, WHEATON, RICHARD, SETTOON, ERNST, ARRIGO, HEBERT, MAJOR, MORVANT, GRANT, MEADOWCROFT, BRUNO**

**NAYS:**

**ABSTAIN:**

**ABSENT: BRIEN, EAMES**

**RESOLUTION ADOPTED: YES**

**Discussion of proposal received in response to the RFP for the Lease of Parcel K**  
Comm. Green stated that the Authority advertised and RFQ for proposals and scheduled a Pre-Bid Conference. One response was submitted. Legal counsel reviewed the response and advised that the proposal was non-responsive. No action is required, and the item will be added to the January 2017 Commercial Real Estate Committee Agenda.

**Discussion regarding Building Restrictions and update on LPVOA Building Restrictions Committee meeting of December 14, 2016**  
**2017 Board meeting.**

#### **EXECUTIVE SESSION**

None.

#### **ANNOUNCE NEXT MEETING**

Chair Heaton announced the next full Board meeting will be held on January 26, 2017 at 5:30 p.m.

#### **ADJOURNMENT**

Comm. Major offered a motion to adjourn, seconded by Comm. Ernst. Motion passed. The meeting adjourned at 7:30 p.m.